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# A BILL FOR AN ACT

RELATING TO TRAINING.

**BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF HAWAII:**

1           SECTION 1. Chapter 92F, Hawaii Revised Statutes, is  
2 amended by adding a new section to be appropriately designated  
3 and to read as follows:

4           "§92F-     Mandatory training on public agency meetings and  
5 information practices; boards, commissions, and committees. (a)

6 All members of boards, commissions, or committees subject to  
7 section 26-34 shall complete a public agency meetings and  
8 information practices training course administered by the office  
9 of information practices within six months of the member being  
10 confirmed by the senate pursuant to section 26-34; provided  
11 that:

12           (1) The training shall be administered in person or in an  
13 online format as determined by the office of  
14 information practices; and

15           (2) The office of information practices shall provide  
16 certification that the person has an adequate  
17 understanding of the material presented, upon the



1           successful completion of the public agency meetings  
2           and information practices training.

3           (b) The office of information practices shall establish,  
4           design, supervise, and conduct public agency meetings and  
5           information practices training designed specifically for members  
6           of boards, commissions, and committees. The training course  
7           shall include:

- 8           (1) Explanations and discussions of the laws under this  
9           chapter and chapter 92, rules, advisory opinions, and  
10           relevant internal policies;  
11           (2) Specific technical and legal requirements;  
12           (3) The underlying purposes and principles of the laws  
13           under this chapter and chapter 92;  
14           (4) Examples of practical application of the laws and  
15           principles; and  
16           (5) A question-and-answer participatory segment regarding  
17           common problems and situations.

18           The office of information practices shall develop the methods  
19           and prepare any materials necessary to implement the course.

20           (c) The office of information practices shall designate  
21           members of its legal staff to conduct the public agency meetings  
22           and information practices training course and notify each member



1 of a board, commission, or committee that attendance is  
2 mandatory.

3 (d) The public agency meetings and information practices  
4 training course shall be held in January and July of each year.  
5 The course shall last at least two hours. The office of  
6 information practices may repeat the course as necessary to  
7 accommodate all persons who are required to attend.

8 (e) Each state agency shall timely provide the office of  
9 information practices the names of those required to take the  
10 course and assist the office by providing adequate meeting  
11 facilities for the training course.

12 (f) For purposes of this section:

13 "Online format" means prerecorded video, automated online  
14 test, or other electronic means.

15 "Public agency meetings and information practices training"  
16 means education and training in:

17 (1) The public agency meetings and records laws set forth  
18 in chapter 92; and

19 (2) The information practices laws set forth in this  
20 chapter."

21 SECTION 2. Section 84-41, Hawaii Revised Statutes, is  
22 amended to read as follows:



1           **"§84-41 Applicability of part.** This part applies to  
 2 legislators, members of the board of education, trustees of the  
 3 office of Hawaiian affairs, the governor, the lieutenant  
 4 governor, [~~and~~] executive department heads and deputies~~[-]~~, and  
 5 members of boards, commissions, and committees subject to  
 6 section 26-34. This part does not apply to any other officer or  
 7 employee of the State."

8           SECTION 3. Section 84-42, Hawaii Revised Statutes, is  
 9 amended to read as follows:

10           "~~+~~**§84-42**~~+~~ **Mandatory ethics training course.** All state  
 11 officers and employees enumerated in section 84-41 shall  
 12 complete an ethics training course administered by the state  
 13 ethics commission as provided in this part~~[-]~~; provided that a  
 14 member of a board, commission, or committee shall complete an  
 15 ethics training course within six months of the member being  
 16 confirmed by the senate pursuant to section 26-34. For the  
 17 purposes of this part, "ethics training" includes education and  
 18 training in:

- 19           (1) The ethics laws set forth in this chapter; and
- 20           (2) The lobbying laws set forth in chapter 97~~[-]~~; provided  
 21           that a member of a board, commission, or committee  
 22           shall not be required to complete an ethics training



1           course in the lobbying laws as required under this  
2           paragraph."

3           SECTION 4. Statutory material to be repealed is bracketed  
4 and stricken. New statutory material is underscored.

5           SECTION 5. This Act shall take effect on July 1, 2050.



**Report Title:**

Boards and Commissions; Public Agency Meetings and Information Practices; Code of Ethics; Training

**Description:**

Requires all members of boards, commissions, and committees to complete training in public agency meetings and information practices within six months of each member's confirmation to the board or commission by the Senate. Establishes a public agency meetings and information practices training course to be administered by the office of information practices in person or in an online format. Specifies that members of boards, commissions, or committees are not required to complete training in lobbying laws. Effective July 1, 2050. (HB2378 HD1)

*The summary description of legislation appearing on this page is for informational purposes only and is not legislation or evidence of legislative intent.*

