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# HOUSE RESOLUTION

REQUESTING THE GOVERNOR TO ISSUE AN EXECUTIVE ORDER REQUIRING  
STATE AGENCIES, BOARDS, AND COMMISSIONS TO POST MEETING  
MINUTES ON THE WEBSITE OF THE AGENCY, BOARD, OR COMMISSION  
WITHIN THIRTY DAYS AFTER THE MEETING.

1           WHEREAS, all state agencies, boards, commissions,  
2 authorities, committees, councils and the like that are subject  
3 to the Sunshine Law should post all meeting notices and agendas  
4 on the state online calendar; and

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6           WHEREAS, the posting of meeting notices and agendas on the  
7 state online calendar supports public participation in the  
8 proceedings of these state entities; and

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10          WHEREAS, meeting minutes provide the public with  
11 information on the activities of these state entities, issues  
12 and decisions considered, members' votes, staff roles, and other  
13 useful information for understanding these entities' business;  
14 and

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16          WHEREAS, posting meeting minutes on the respective entity's  
17 website provides individuals with additional information and  
18 allows individuals to effectively participate; and

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20          WHEREAS, while some state agencies, boards, and commissions  
21 currently post meeting minutes on their website, many do not,  
22 requiring individuals to make a special request to receive  
23 meeting minutes; and

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25          WHEREAS, section 92-9, Hawaii Revised Statutes, requires  
26 state agencies, boards, and commissions to make their written  
27 meeting minutes publicly available within thirty days after the  
28 meeting; and

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30          WHEREAS, this body finds that meeting minutes of a state  
31 agency, board, or commission should be routinely available to  
32 the public on that state entity's website; now, therefore,  
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1 BE IT RESOLVED by the House of Representatives of the  
 2 Twenty-seventh Legislature of the State of Hawaii, Regular  
 3 Session of 2014, that the Governor is requested to issue an  
 4 Executive Order requiring state agencies, boards, and  
 5 commissions to post meeting minutes on the respective entity's  
 6 website within thirty days after the meeting; and

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 8 BE IT FURTHER RESOLVED that all state agencies, boards, and  
 9 commissions are requested to post their meeting minutes on the  
 10 respective entity's websites within thirty days after the  
 11 meeting; and

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 13 BE IT FURTHER RESOLVED that the Office of Information  
 14 Management and Technology and the Office of Information  
 15 Practices are requested to provide these state entities with any  
 16 assistance that may be needed to post their meeting minutes on  
 17 their respective websites; and

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 19 BE IT FURTHER RESOLVED that the Office of Information  
 20 Practices is requested to report to the Legislature the state  
 21 entities that have and have not implemented the practice of  
 22 posting meeting minutes on their respective websites no later  
 23 than twenty days prior to the convening of the Regular Session  
 24 of 2015; and

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 26 BE IT FURTHER RESOLVED that certified copies of this  
 27 Resolution be transmitted to the Governor; Lieutenant Governor;  
 28 Comptroller; Chairperson of the Board of Agriculture; Attorney  
 29 General; Director of Finance; Director of Business, Economic  
 30 Development, and Tourism; Director of Commerce and Consumer  
 31 Affairs; Adjutant General; Superintendent of Education;  
 32 Chairperson of the Hawaiian Homes Commission; Director of  
 33 Health; Director of Human Resources Development; Director of  
 34 Human Services; Director of Labor and Industrial Relations;  
 35 Chairperson of the Board of Land and Natural Resources; Director  
 36 of Public Safety; Director of Taxation; Director of  
 37 Transportation; Chairperson of the Board of Regents of the  
 38 University of Hawaii; Chief Information Officer of the Office of  
 39 Information Management and Technology; and Director of the  
 40 Office of Information Practices.

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OFFERED BY:   
 MAR 07 2014

